

FMIS Field Management

Collect data, manage your team, follow progress and report, in the field and at the office.

Web

Windows

Android

Works offline

Cloud sync



11
question types

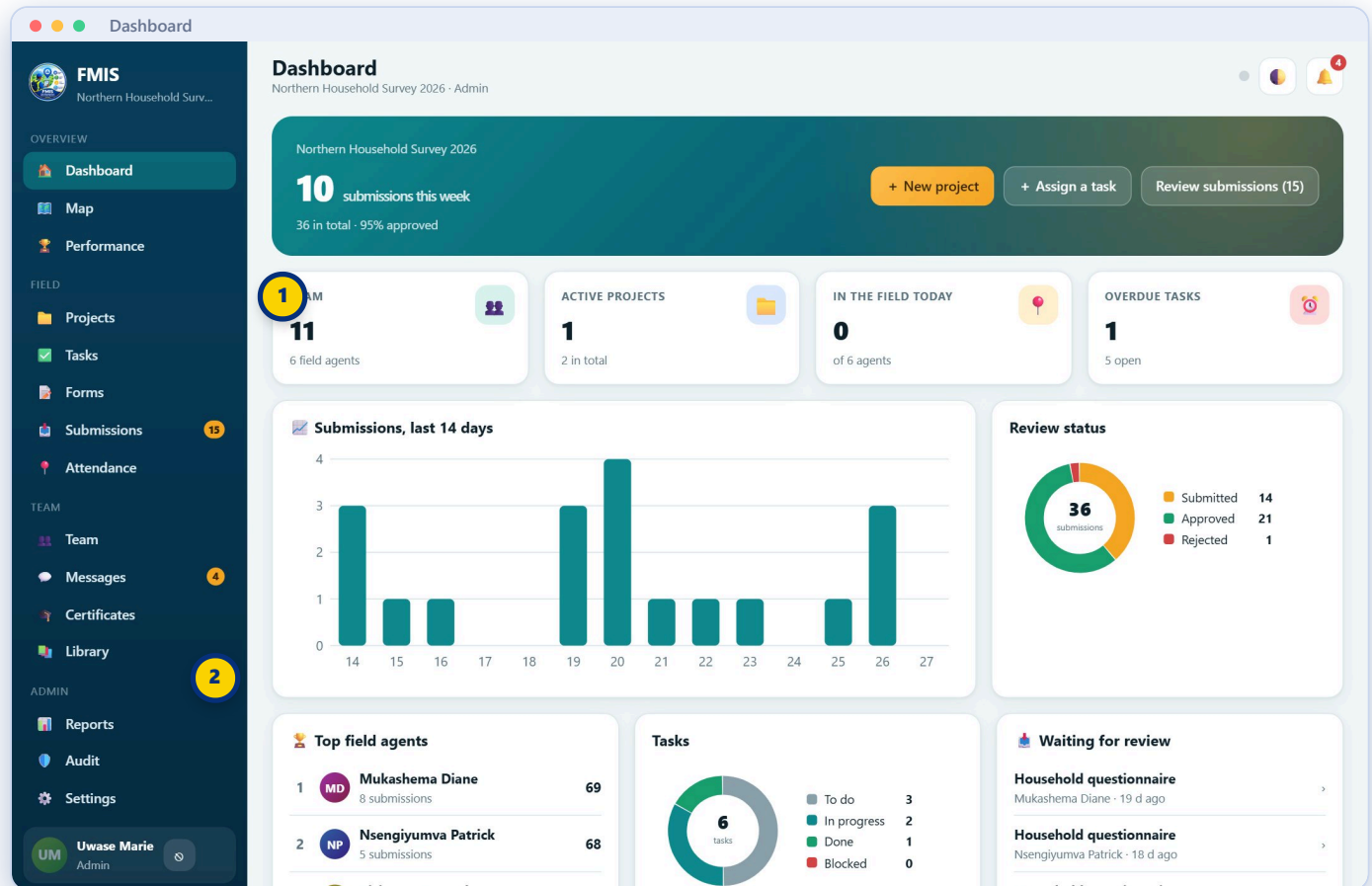
5
roles

3
platforms

WHAT IT DOES

One system for the whole field programme

Forms, tasks, check-in, review, reports and messages, on the phone in the field and on the computer at the office.



The dashboard shows the submissions this week, the team in the field, overdue tasks and the review queue.



Forms and data collection

Text, numbers, choices, dates, ratings, GPS and photos, with required answers and limits.



GPS check-in and field map

Check in and out, and see where data was collected, with no internet.



Tasks and projects

Assign work, set due dates, follow progress and notes from the field.



Review and quality

Approve, return for correction or reject each submission with a note.



Team and roles

Add people or import a CSV list. Five roles decide who sees what.



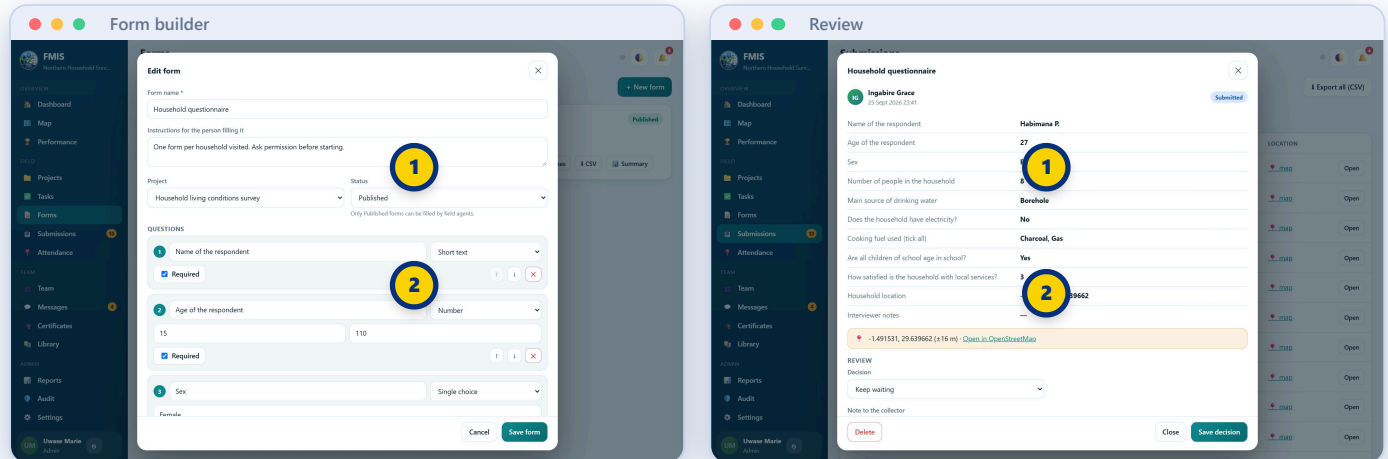
Reports and exports

Print summary reports as PDF and export to Excel.

DATA COLLECTION

Build a form, collect, review

Design a form in minutes. Field agents fill it on a phone, even with no signal. Supervisors review the same day.



The form builder: choose a type for each question and mark it required.

Review: every answer, the photo and the GPS point in one place.

1

Build

Create the form and publish it.

2

Collect

Field agents fill it on a phone. Drafts are saved.

3

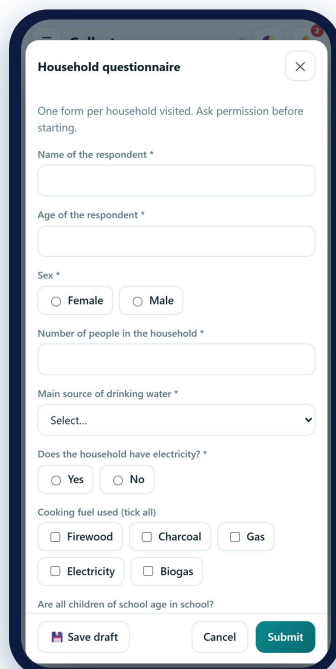
Review

Approve, return or reject with a note.

4

Export

Excel, PDF and summaries.



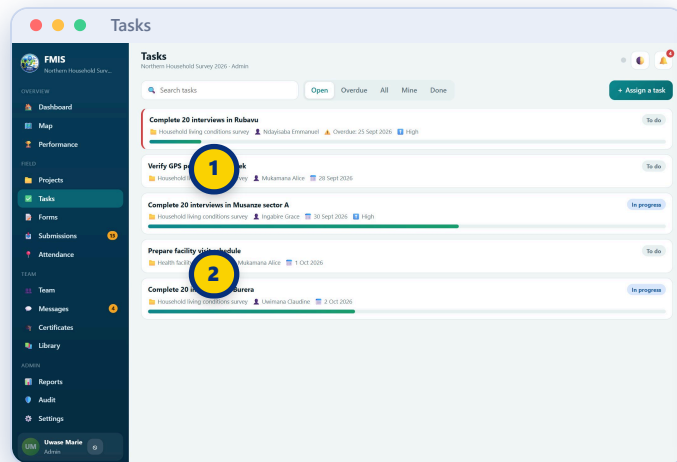
On the phone in the field

- Works with no internet, and sends the data when the phone is online
- GPS point and photo for each visit
- Required answers and number limits keep the data clean
- Approved data is locked so it cannot be changed later

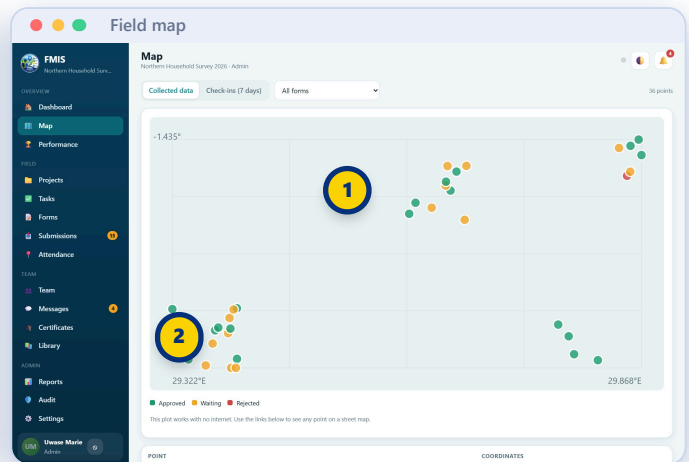
TEAM AND FOLLOW-UP

Tasks, check-in, map and reports

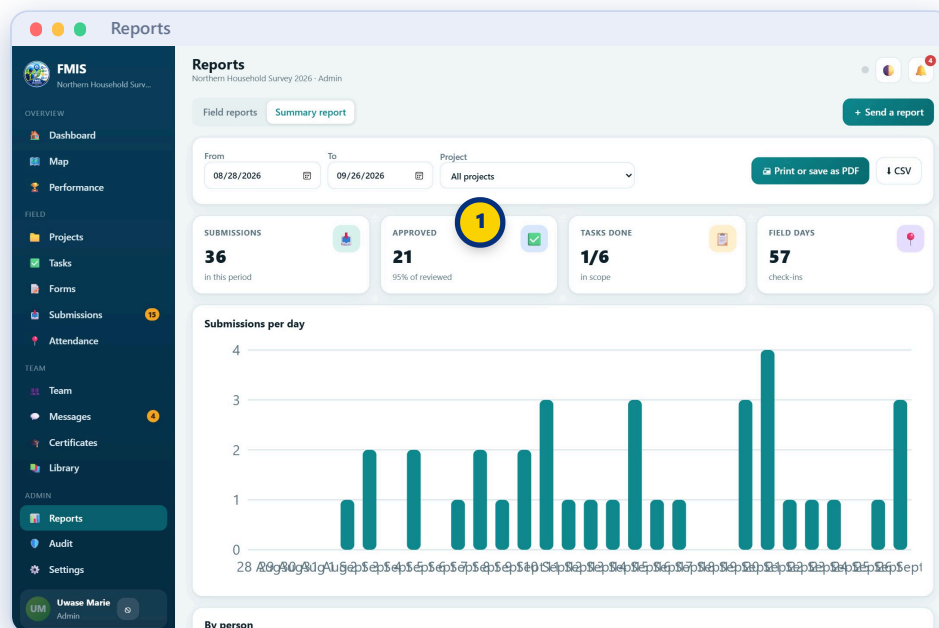
Everything a supervisor needs to keep the work on track.



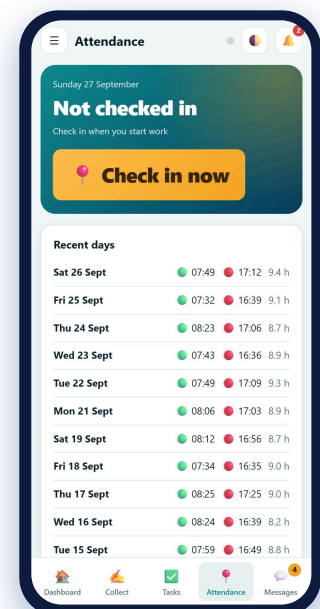
Tasks with due dates, overdue flags and notes.



Field map: points by review status, with no map tiles needed.



Summary reports for donors and partners, ready to print or save as PDF.



ROLES AND SYNC

Everyone sees what they should

The server, not just the screen, decides who can read and change what.

Role	What they do	What they see
Admin	Owns the workspace and the team	Everything
Manager	Runs projects, builds forms, reviews	Everything except settings
Supervisor	Assigns tasks, reviews work	All field work
Field agent	Collects data, checks in, reports	Own work and published forms
Viewer	Read only, for funders and partners	Projects, tasks, approved data

Connect your team in five steps

1

Create

The Admin creates the workspace.

2

Sync

Turn on cloud sync in Settings.

3

Invite

Send each person a one-time code.

4

Join

They enter the code and their own phone number.

5

Work

Data flows both ways, offline first.



You stay in control

Backups in one button. The Admin can remove anyone's access at once.



Works with poor networks

Changes wait on the phone and are sent when it is online.

Start your workspace today

Open the web app at www.edusmartconsult.rw/fmis or ask us to set it up and train your team.

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